

## SDSD Detention Services Bureau- East Mesa Reentry

Date: 01/23/22  
Number: R.12.M  
Subject: INCENTIVE BASED HOUSING (IBH) PROGRAM  
Related Sections: R.12, T.11

### PROCEDURE

#### I. APPOINTING AUTHORITY

- A. An IBH Committee comprised of: Counseling, Trustee Deputies, Jail Population Management Unit, IBH Deputies, etc., will be the appointing authority at the East Mesa Reentry Facility (EMRF).

#### II. PROGRAM SCREENING

- A. Incarcerated persons who are interested in the IBH program will submit a J-21 form, stating their desire to participate in the program to the counseling staff. The counseling staff will give the interested incarcerated person an information sheet with listed criteria, as well as an application to complete. If the incarcerated person meets the eligibility criteria and pass the interview panel, they will be moved into the IBH dorm, with anticipation for admission into IBH dorm upon readiness and bed availability. The IBH counseling staff may also solicit feedback from professional and sworn staff on candidates they are considering for IBH.
- B. Denial of participation in the IBH program cannot be grieved.
- C. All incarcerated persons participating in the IBH program will maintain strict compliance with all EMRF rules and regulations and applicable state laws. Additionally, IBH participants will be expected to follow any lawful and reasonable instruction given to them by either the IBH Deputies or ANY staff member.

#### III. GENERAL CRITERIA FOR IBH PARTICIPATION AT EMRF

- A. Currently assigned as an incarcerated worker
- B. No significant disciplinary problems (RVRs, Crime Reports while in custody, etc.).

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- D. Positive attitude and willingness to attend and participate in all classes, discussions and programs.
- E. Three core programs and Thinking for a Change completed for English and Spanish speaking applicants, as identified by counseling staff.

#### IV. HOUSING AREAS FOR IBH PARTICIPANTS

- A. D2 Dorm will function as the IBH Programming Track Dorm. incarcerated persons housed in D2 will be on a track schedule and attending programming in their dorm. A monthly calendar will be available to the IBH deputies to keep them apprised of the schedule and which incarcerated persons shall be in attendance. IBH participants in D2 Dorm are eligible to receive a greater level of incentives than other dorms.

#### V. INCENTIVES

- A. Incentives for IBH participants are determined by the IBH Committee, with the approval from the Facility Commander.
- B. Incentives commonly utilized at the East Mesa Reentry Facility can include, but are not limited to:
  - 1. Additional periods of recreation yard.
  - 2. Extended dayroom hours (TV and telephone access). D2 will have access to the dayroom 24 hours a day unless directed otherwise by the IBH deputies due to facility security or disciplinary reasons.
  - 3. Access to microwave.
  - 4. Access to dorm specific vending machine.
  - 5. Use of video-gaming console with games.
  - 6. Thick mattress, pillow and blanket.
  - 7. Early screening of new movies (DVDs) prior to general population.
  - 8. Additional clothing and linen items when available. Clothing items may include, but are not limited to, shorts (shorts are to be worn ONLY during scheduled recreation yard and inside the IBH Dorm) and sweatshirt year-round.
  - 9. Access to special exercise equipment (per EMRF green sheet T.11M).

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VI. DISCIPLINE

- A. The IBH Deputies shall be primarily responsible for the routine monitoring and discipline of IBH participants. The IBH Deputies shall be informed of all incidents observed by the other staff members and (for observations given by professional staff) generate appropriate incident reports in J.I.M.S.
- B. The IBH Committee shall assess each participant's attitude and behavior for continued retention in the IBH program.
- C. An incarcerated person may be removed from the IBH Program for circumstances creating safety or security risks with approval from the Watch Commander (ISR required). An incarcerated person with minor discipline will be sanctioned in collaboration with the IBH counseling staff, in order to achieve logical consequences of their actions as a way to teach responsibility, congruent with the programming being received. Continuous violations by an incarcerated person will be evaluated by the appointing authority for consideration of continued participation in the program.
- D. Removal from the IBH program cannot be grieved.