Date: 01/23/2022 Number: Q.61.M Subject: INCARCERATED PERSONS FOOTWEAR Related Sections:

PROCEDURE:

All incarcerated workers are issued a pair of black, high-top style tennis shoes. Only workers assigned to Commissary, Laundry and Janitorial may wear their tennis shoes to work. Additionally, workers currently assigned to Incentive Based Housing (IBH) dorms may wear their tennis shoes while in their assigned dorms or while attending programs and classes. All other workers may only wear their tennis shoes during scheduled recreation periods. Tennis shoes will not be worn by workers attending social visits or entering the chow hall for meals unless directed to do so by sworn staff members due to inclement weather.

Workers assigned to Grounds, CIVICS, Main Kitchen and Inside Kitchen are issued black leather or rubber work boots. Boots are only to be worn during work periods and are stored at each designated work area. Work boots shall never be stored inside dorms.

Workers scheduled for court, medical or temporary out of custody shall wear their issued sandals upon leaving the facility. Workers transferring out of the facility, removed from worker status or getting released will turn in their tennis shoes at the time they hand over facility issued property.