

SDSD Detention Services Bureau- East Mesa Reentry Facility

Date: 1/16/2022
Number: L.2.M
Subject: SANITATION AND HYGIENE INSPECTIONS
Related Sections: L.4

PROCEDURE:

Watch Commanders are responsible for the cleanliness and sanitation of the facility during their shift. Deputies are responsible for ensuring the incarcerated person housing areas are clean and sanitary at all times.

- I. Weekly dorm inspections shall be conducted to ensure compliance with local, state and federal health and safety codes. All common bunk areas will be inspected for cleanliness and sanitation. Any contraband will be removed including items affixed to vents, walls, bunks or windows. All areas will be inspected for damage. Items requiring maintenance or repair will be documented and reported.
- II. Sanitation and hygiene inspection for inmates housed in dorms A-D will be conducted every Monday during nightshift and in conjunction with sheet exchange. Deputies will allow dorm workers access to the janitor's closet to obtain the following: mop bucket, mop, broom, scrub brush, dustpan, foxtail broom and cleaning solution. Deputies will give dorm workers ample time to clean and prepare for inspection.
- III. Sanitation and hygiene inspection for houses 3 and 4 will be conducted in conjunction with the laundry schedule during nightshift. Deputies assigned to houses 3 and 4 will give incarcerated persons access to cleaning carts. Cleaning carts will be stocked with the following: mop bucket, mop, broom scrub brush, dustpan, foxtail broom and cleaning solution. Deputies will give incarcerated persons ample time to clean and prepare for inspection. Deputies will inventory the cleaning carts prior to and after each use. Cleaning carts will be stored in the housing unit's storage closet.
- IV. A point-deduction rating system will be used to determine the overall grade of each dormitory. The grading for the weekly inspections is listed below.
 - A. 90-100 Extra hour of dayroom on Saturday night.
*The highest graded dorm (A-D) will have the ability to select movies, to be played throughout the facility, the week after the inspection. The highest scoring dorm above 90% will earn a cake the following Wednesday
 - B. 70-89 Pass Only
 - C. 60-69 Loss of Televisions – 24 hours
 - D. Below 60 Loss of Televisions – 48 hours

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- V. Inspection Sheets shall be forwarded to the team watch commander for review. The watch commander will make an entry in the watch commander's log as to which dorm earned the incentive for the week. The watch commander will forward the forms to the Captain's Secretary.