

SDSD Detention Services Bureau- East Mesa Reentry Facility

Date: 05-5-22
Number: I.37.M
Subject: FACILITY TOOL CONTROL
Related Sections:

PROCEDURE:

Govt. Code 6255(a)

The Grounds, Construction Trades, Civics and the Bike Shop Deputy(s) will inventory all tools and equipment which are checked out on a daily basis at their work locations.

They each will be responsible for control and inventory of the tools.

At the end of each shift, all tools will be accounted for by the respective program deputy.