

Date: 05-5-22
Number: H.5.M
Subject: FIRE/SMOKE DETECTION SYSTEMS
Related Sections:

PROCEDURE:

I. FIRE ALARM SYSTEMS, PULL BOXES

- A. The fire alarm system is to be activated upon discovery of a fire or in the presence of smoke in the facility.
- B. Pull boxes are located throughout the facility including:
 - 1. Control
 - 2. Kitchen
 - 3. Gas station
 - 4. Dormitories (rear wall inside deputy stations)
 - 5. I/P Services building
 - 6. Locker room
 - 7. Education building (outside by fountain)
 - 8. Inside Grounds (N/E facing exterior wall of briefing room next to door.)
 - 9. Houses 3 & 4 Control Stations
- C. Once the pull box has been activated, an alarm will sound in Control. The Control Deputy will notify the Fire Department after a fire or smoke in the facility had been confirmed.
- D. After activation of a fire alarm, the deputies should begin the fire procedures outlined in the Emergency Procedures Manual.
- E. Should a false alarm occur, an alarm panel reset will be required in Control and on the alarm panel located at the area where the alarm occurred.
- F. The pull boxes at East Mesa Reentry Facility cannot be reset by deputies, County Security must reset them. The alarm panel will show a "fault" light until the pull box is reset.

II. SMOKE DETECTOR SYSTEM

- A. The smoke detector alarm system is activated upon the detection of smoke by one of the smoke detectors located within the facility.

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- B. Smoke detectors are hooked into a looped system with an alarm panel located in Central Control and on the front of each dormitory, as well as the Control Stations for houses 3 and 4.
- C. When a smoke detector has been activated, an alarm will sound in Control as well as on the corresponding building alarm panel. An audible alarm will also sound in the building where the alarm originated.
- D. In the event of a false alarm from any facility location, staff can silence the alarm but only County Security can reset an alarm.

III. MAINTENANCE AND INSPECTIONS

- A. The pull boxes located throughout the facility are to be checked at regularly scheduled intervals by General Services Security Technicians. The Fire Safety Officer is the liaison between the facility and General Services to ensure inspections are completed.
- B. The facility smoke detector system is checked and maintained by General Services Security Technicians. Maintenance or problems with the system should be submitted to the facility Administrative Sergeant.
- C. Emergency problems should be routed to the on-duty Watch Commander who will notify General Services Security Technicians through the Communication Center.