SDSD Detention Services Bureau- East Mesa Reentry Facility

Date: 04-21-22 Number: A.12.M

Subject: HISTORICAL FILES: POLICY AND PROCEDURE

MANUAL Related Sections: A.12

PROCEDURE:

The Administrative Sergeant will maintain the "Historical File" of all sections unique to the East Mesa Reentry Facility. A hard copy of all approved policies with justifications will be retained for a period of ten years.