Date: 04-21-22 Number: A.11.M Subject: DISTRIBUTION: POLICY AND PROCEDURE MANUAL Related Sections:

PROCEDURE:

- I. The Administrative Deputy, at the direction of the Administrative Sergeant, shall be responsible for the proper placement and upkeep of the Policy and Procedure Manual.
- II. The Policy and Procedure Manual will be distributed to the following location:
 - A. Watch Commander's Office
 - B. Administrative Deputy's Office