



San Diego County

SHERIFF

William D. Gore
Sheriff

Detention Services Bureau, In-Service Training Unit
Telephone: [REDACTED]

October 16, 2020

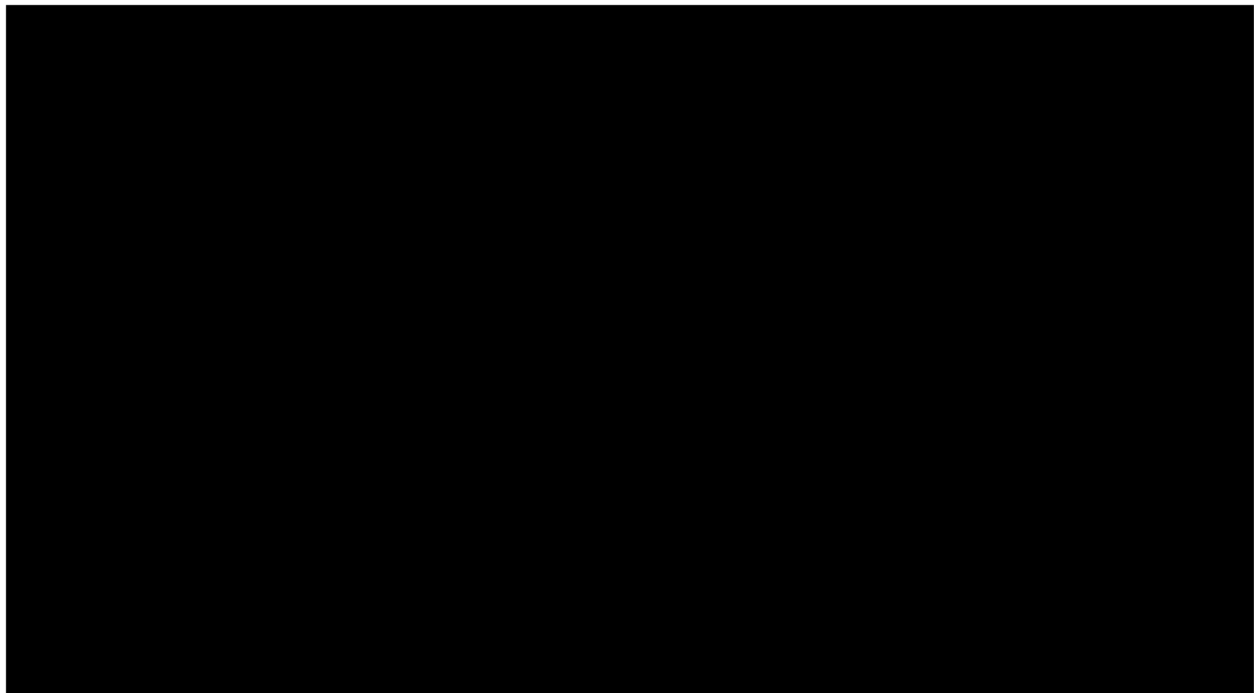
TRAINING BULLETIN

NALOXONE USAGE DOCUMENTATION

The purpose of this training bulletin is to provide a refresher on proper reporting procedures when Naloxone is administered by sworn or health staff. This training bulletin will serve as a guide for staff to improve documentation via Jail Information Management System (JIMS) Inmate Status Report (ISR) and/or NetRMS Crime/Miscellaneous Incident Report. Proper documentation will minimize discrepancies and ensure accurate Naloxone usage reporting.

DOCUMENTATION OF NALOXONE USE:

- 1) Naloxone administration by sworn or health staff will be documented by a sworn staff member in a JIMS ISR. Staff must select "NLX-Naloxone" as the Incident Type Code to ensure the incident is accurately tracked for reporting purposes. The narrative will contain a synopsis of the incident, indicate the staff who administered the naloxone, the number of doses administered and the NetRMS case number (if applicable).

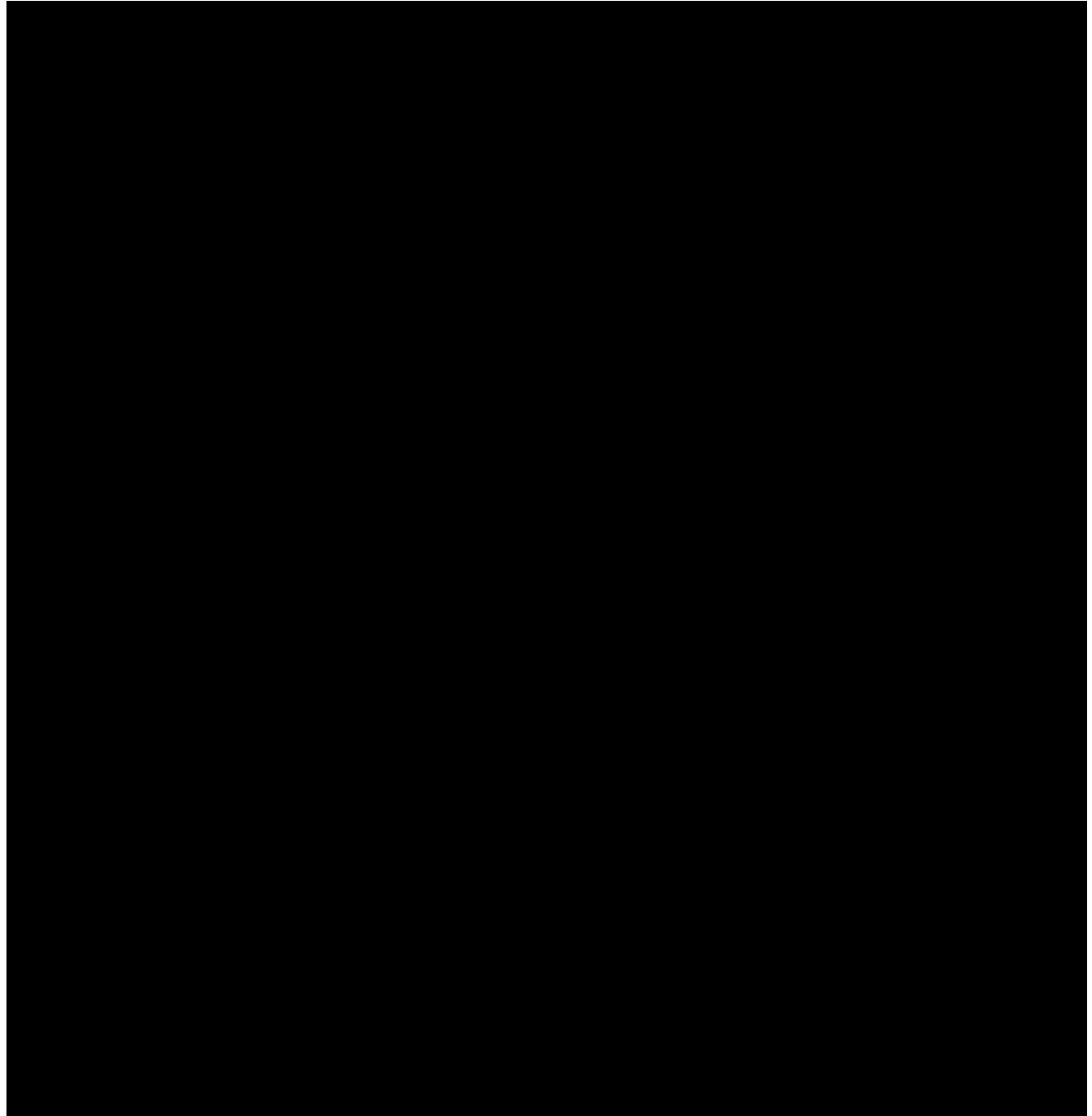


This Training Bulletin was prepared by the Detention In-Service Training Unit. If you have expertise in a particular subject and would like to write a training bulletin, please contact the Detention In Service Training unit at [REDACTED]



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- 2) Naloxone administration by sworn staff will additionally require the completion of a miscellaneous NetRMS case report unless a specific crime/incident is warranted. The NetRMS report must include the Special Studies drop-down, "**NRI – Naloxone Related Event.**"

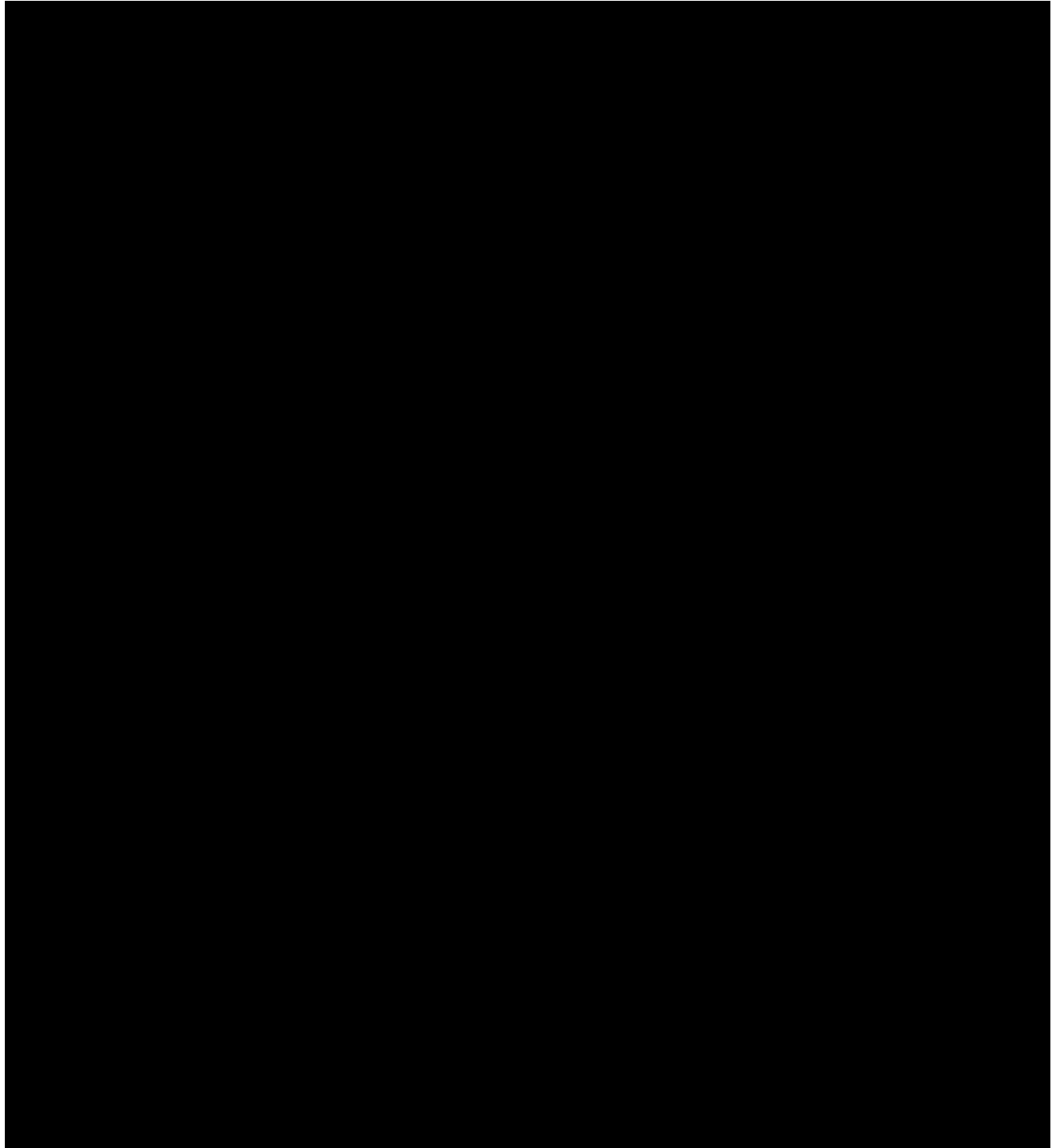


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- 3) Naloxone administration by sworn staff will additionally require the completion of a Naloxone Usage report (SO-195) form along with the NetRMS Report, to track law enforcement's use of naloxone.

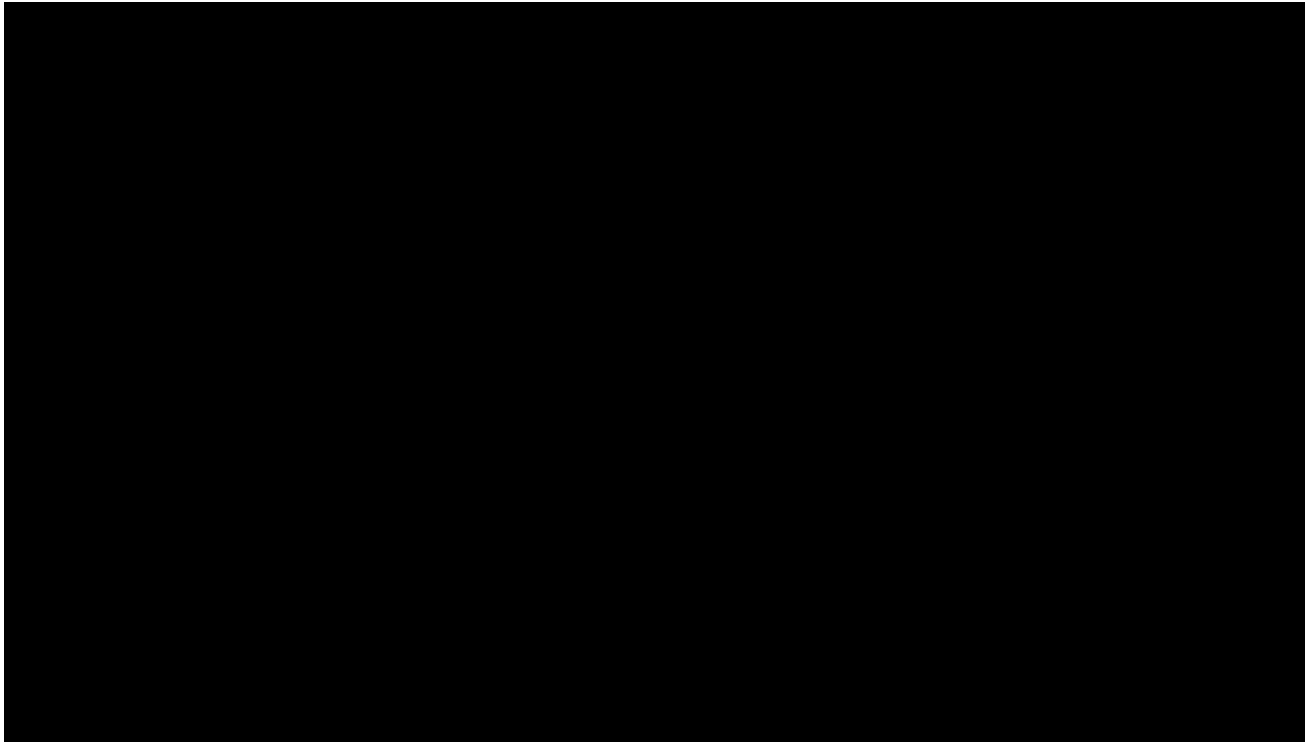


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The SO-195 form will be included as an attachment to the NetRMS case report.



Use this as follow-up to the L.E. In-Service Training Bulletin sent out on March 7, 2019. For more information please refer to Sheriff's Department Detentions Services Bureau Policy and Procedure M.6 – Life Threatening Emergencies: Code Blue.

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