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Sheriff

San Diego County

SHERIFF

LINE-UP TRAINING

Enhanced Observation Housing Procedures

Topic # 104

After discussing/reviewing the below training material in line-up (briefing), sworn staff shall sign off as completed in LMS. In the event a staff member is not present when this topic is discussed in line-up, they shall independently read, review, and complete the training.

By clicking "Yes" to "Have you completed this activity?" in LMS, you are attesting that you have viewed, read, and completed the training activity.

I. PURPOSE

The purpose of this training is to familiarize sworn staff with enhanced observation (EOH) housing procedures.

II. POLICY

This training is conducted in accordance with DSB P&P [Section J.1- Safety Cells](#), [Section J.4 - Enhanced Observation Housing](#), and [Section J.5 – Inmate Suicide Prevention Practices & Inmate Safety Program](#).

II. DISCUSSION

Sworn staff shall review and discuss the following topics and procedures related to EOH and use as described in [Section J.4 - Enhanced Observation Housing](#), and related facility specific green sheets.

- A. Enhanced Observation definition as per policy and procedure
- B. Enhanced Observation Housing Placement Procedures
 - 1) Elevated risk of suicide, but not actively self-harming or actively assaultive behavior
 - 2) Placement of Book and Release inmates
 - I. Obtaining photographs and fingerprints
 - II. Deputy escort (constant observation) through the booking process
 - 3) Removal and storage of inmate property, clothing, jewelry, etc.
 - 4) Issuance of a safety garment, two security blankets, and shower shoes
 - I. Clean garment exchanged every 24-hours
 - II. Incident report required if shower shoes are not given

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This Line-Up Training Topic was prepared by the Detention In-Service Training Unit.



C. EOH Cell Documentation

- 1) Required JIMS incident report
- 2) Appropriate use of primary and additional incident type codes
 - I. EOH – Enhanced Observation Housing
 - II. ZTH – ISP Type-Homicidal
 - III. ZTS – ISP Type-Self-Injury
 - IV. ZMV – ISP Method-Verbal
 - V. ZMA – ISP Method-Active

D. EOH Transfers

- 1) Required JIMS incident report

E. Monitoring inmates in EOH cells

- 1) Closely monitor and directly observe inmates in EOH at [REDACTED] between checks.
 - I. Document safety check in JIMS utilizing EOH Welfare Check event type.
 - II. Description field of entry shall include the name(s) and or ARJIS(s) of sworn staff that conducted the check and accurate disposition.
 - III. Count field must indicate the number of inmates in the cell/module.
- 2) Each inmate shall have a nursing assessment within 30 minutes of placement into EOH.
- 3) Within 24 hours of placement into EOH, and every 24 hours thereafter, an inmate shall have a mental health consultation/evaluation by a QMHP for their suitability for continued retention in the ISP.
- 4) At least once per shift, the watch commander will observe EOH inmates and document such in JIMS

F. Nutritional Requirements

- 1) All food and water shall be served in soft, disposable containers
- 2) Disposable cardboard utensils are the only utensils authorized in EOH
- 3) Any refusal of meals shall be documented in the inmate's JIMS history

G. Removal from EOH cell

- 1) To another housing assignment within the ISP based on observations and direction of the facility gatekeeper.
- 2) To Safety cell if inmate becomes actively-self harming or actively assaultive.
- 3) To Emergency department if the inmate's medical or mental health condition is threatened by continued retention in any ISP housing.
- 4) To EPU if the inmate is scheduled to be released from custody but is likely to pose a threat to self, others, or is gravely disabled (MH-302 Form).

H. Sanitation

- 1) Shall be cleaned and disinfected using facility approved disinfectants or bleach solution every use and every 24 hours when occupied.