



William D. Gore
Sheriff

San Diego County

SHERIFF

LINE-UP TRAINING

Evacuation Procedures

Topic #04

After discussing/reviewing the below training material in line-up (briefing), sworn staff shall sign off as completed in LMS. In the event a staff member is not present when this topic is discussed in line-up, they shall independently read, review, and complete the training.

By clicking "Yes" to "Have you completed this activity?" in LMS, you are attesting that you have viewed, read, and completed the training activity.

I. PURPOSE

The purpose of this training is to familiarize sworn staff with evacuation procedures to be used in the event of fire, earthquake or other disaster in which all, or part of a detention facility is affected, and to ensure the safety of all occupants.

II. POLICY

The evacuation of inmates from or within the detention facility will be based on the magnitude of the situation requiring evacuation or relocation. The evacuation plan will be reviewed annually by the facility Fire Safety Officer (FSO) and approved by the facility commander.

Evacuation plans will be the subject of regular line-up training, and shift supervisors are responsible for ensuring personnel are thoroughly versed with facility evacuation plans.

This training is conducted in adherence to [DSB P&P section H.3 - Evacuation Plans](#).

III. DISCUSSION

Staff shall review and discuss the following topics and procedures related to evacuation procedures as described in [DSB P&P section H.3 - Evacuation Plans](#) and facility specific green sheets.

A. TYPES OF EVACUATION

Discuss the types of evacuations or releases that are possible and when they would be utilized.

1. Limited Evacuation
2. Total Evacuation



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3. Limited Release (include who may authorize and the order of release)
4. Total Release (include who may authorize and the order of release)

B. EVACUATION PROCEDURES

Discuss the various responsibilities of staff / POST positions during an evacuation. Include the specifics of your facility green sheet and/or EOM checklist.

1. Control Deputies (include notifications).
2. Watch Commander (include notifications).
3. Housing Deputies.
4. Rover Deputies.
5. Perimeter Deputy(s).
6. Administrative Deputies (if available).

C. EVACUATION ROUTES (Primary and Secondary locations)

Staff shall review facility specific primary and secondary evacuation routes and locations. Staff shall review facility specific green sheets to include:

1. Evacuation routes and assembly areas (include floor plans)
2. Evacuation of personnel and visitors
3. Evacuation of inmates
4. Equipment
5. Quarterly staff drills
6. Procedures for daily inspection of evacuation routes to ensure such routes are clear of obstructions