



William D. Gore
Sheriff

San Diego County

SHERIFF

LINE-UP TRAINING

Facility-Perimeter Security

Topic # 81

After discussing/reviewing the below training material in line-up (briefing), sworn staff shall sign off as completed in LMS. In the event a staff member is not present when this topic is discussed in line-up, they shall independently read, review, and complete the training.

By clicking "Yes" to "Have you completed this activity?" in LMS, you are attesting that you have viewed, read, and completed the training activity.

I. PURPOSE

The purpose of this training is to familiarize staff with procedures related to facility-perimeter security.

II. POLICY

This training is conducted in adherence to Detention P&P Sections [I.1 Emergency Alarms](#), [I.19 - Facility Closed Circuit Television \(CCTV\)](#), [I.25 - Key Control](#), [I.37 - Facility Tool Control](#), [I.61 - Facility Security - Central Control](#), [I.63 - Facility Security - Housing Units](#), and [I.71 - Persons Authorized to Enter Sheriff's Detention Facilities](#).

III. DISCUSSION

A. Each facility equipped with closed circuit television cameras and monitors will ensure proper placement of these systems for viewing purposes. This equipment will be used for surveillance only. Staff shall review and discuss the following topics and procedures as described in DSB P&P Section [I.19 - Facility Closed Circuit Television \(CCTV\)](#) and related facility specific green sheets.

1. Placement of CCTV viewing monitors (specific to the facility)
2. Personnel authorized to monitor CCTV
 - a. Restrictions to personnel viewing of areas where inmates may be observed un-clothed.
3. Supervisor inspections of equipment
4. Placement of CCTV systems with retrievable recording capabilities (specific to facility).



- B. Staff shall review and discuss to following topics and procedures as described in DSB P&P Section [I.25 - Key Control](#) and related facility specific green sheets.
1. Daily key control
 - a. Distribution and collection of keys
 - b. Control deputy responsibilities for key control/management/tracking
 - c. Reporting missing keys and proper notifications
- C. Staff shall review and discuss to following topics and procedures as described in DSB P&P Section [I.37 - Facility Tool Control](#) and related facility specific green sheets.
1. Facility specific secure locations for tools/equipment
 2. Secure areas of the facility (weapons restricted)
 3. Facility specific locations of gun/weapon lockers
- D. Staff shall review and discuss to following topics and procedures as described in DSB P&P Section [I.61 - Facility Security - Central Control](#), [I.1 Emergency Alarms](#), and related facility specific green sheets.
1. Control room/area security
 - a. Doors/sallyports to be kept locked and closed at all times
 - b. Authorized personnel to enter control areas
 - c. Authorized personnel to activate/utilize touchscreens
 2. Use of facility specific monitoring systems
 - a. Fire/smoke alarms
 - b. Zone/fence alarms
 - c. Staff alarms
 - d. CCTV/camera systems
 - e. Staff intercom systems
 - f. Inmate intercom systems
 - g. Facility radio
 - h. 800Mhz radio
 - i. Touchscreen/door control systems
- E. Staff shall review and discuss to following topics and procedures as described in DSB P&P Section [I.63 - Facility Security - Housing Units](#) and related facility specific green sheets.
1. Housing unit security
 - a. Doors/sallyport main entrance security
 - b. Housing unit supervision (minimum staff present at any time)
 - c. Emergency assistance and Central Control touchscreen controls
 - d. "Security lockdown" parameters and approval
 2. Perimeter security



- a. Perimeter vehicle inspection and equipment check
 - b. Perimeter deputy duties and responsibilities
Facility layouts will dictate certain responsibilities; however, facilities that have a roadway around the facility and parking lot need to have these areas monitored. While monitoring the parking lot or surrounding areas of the facilities, deputies should be attentive to suspicious activity; i.e.:
 - i. Illegally parked vehicles.
 - ii. Children walking about the parking lot unattended by an adult.
 - iii. Subjects waiting in a parked car for an extended period of time (over an hour and a half).
 - iv. Vehicles in restricted areas (602 P.C.).
 - v. Subjects in restricted areas
 - vi. People arguing.
 - vii. People attempting to communicate with inmates through the facility perimeter fences.
 - viii. Suspicious packages.
 - ix. Property that may have been lost/found.
 - x. Suspicious vehicles that have been parked for an extended period of time.
 - xi. Subjects attempting to defeat facility security.
- F. Staff shall review and discuss to following topics and procedures as described in DSB P&P Section [L.71 - Persons Authorized to Enter Sheriff's Detention Facilities](#) and related facility specific green sheets.
- 1. Criteria for entering a detention facility
 - 2. Security clearances
 - a. Ongoing/continued clearances vs. temporary/one-time clearances
 - b. Visitor clearance request form (J-23)