

**SAN DIEGO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES BUREAU
POLICIES AND PROCEDURES MANUAL**

DATE	DISSEMINATION	CATEGORY	NUMBER
February 8, 2019	VISTA	COURT HOLDING	E.5.V
SUBJECT: FIRE SUPPRESSION PLAN – TITLE 15 COMPLIANCE			PAGE 1 of 2

Purpose:

To provide guidelines of a fire suppression/evacuation plan for CSB personnel in the court holding facility of the Vista Court Command.

Policy:

In the event of a fire or other catastrophe in court holding, CSB will follow the below listed procedures to suppress the fire and or evacuate inmates, court employees and departmental personnel safely from the court holding facility.

Procedure:

- I. Fire Suppression Inspection
 - A. Assigned deputies will conduct a monthly fire inspection of court holding and document the results on the Fire and Safety Inspection Form. These records will be retained for at least two years.
 - B. The Vista Fire Dept.'s Fire Marshal or other designated officer will be requested to bi-annually inspect court holding.
- II. Fire/Emergency Discovery
 - A. In the event that a fire alarm is activated in the North and/or South buildings, bailiffs will return in custodies back to court holding. All inmates will remain in court holding or the detention facility until the Fire Department gives an "all clear."
 - B. In the event that a fire is discovered in court holding, fire suppression action should be immediately taken and a Court Sergeant notified as soon as practical.

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III. Suppression –

- A. There are two (2) Fire Extinguishers located in the Court Holding's Deputy Station.
- B. A Fire Hose and Valve System is located just outside of the Janitorial Closet adjacent to Cell #1.

IV. Evacuation - If a fire is beyond control in or near court holding, the following plan of evacuation will be followed.

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]