

SAN DIEGO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES BUREAU
POLICIES AND PROCEDURES MANUAL

DATE	DISSEMINATION	CATEGORY	NUMBER
August 30, 2019	KEARNY MESA	NORMAL OPERATIONS	F.40.K
SUBJECT: NALOXONE PROCEDURES			PAGE 1 of 3

Purpose:

To establish guidelines to ensure the proper accountability and usage of Naloxone.

Policy:

The Naloxone kit(s) will be accounted for on a daily basis and their usage will be documented according to the following procedure.

Procedure:

- I. Kearny Mesa Court's Naloxone Kit(s) are all stored in a secure location, are accessible by all Deputy Sheriff's, and are permanently located at/in;
 - a. [REDACTED].
- II. Each morning, all Naloxone Kits will be checked for serviceability and noted on the 'Naloxone Kit Daily Log'.
- III. The Naloxone Coordinator (Sergeant or designee), will conduct an inspection of the Naloxone kits on the first workday of each month and notate the findings on the monthly Naloxone Tracking Sheet located in the share drive under: [REDACTED].
- IV. In the event a Naloxone Kit is used,
 - a. A Naloxone Usage Report (SO-195) will be filled out. The Naloxone Coordinator will forward the report per Department Policy to obtain a replacement kit.
 - b. A Deputy's Report will be completed in NetRMS, which will include the date, time, case number, and victim and witness information for the incident.
 - c. For the narrative write, "See attached Naloxone Usage Report."
 - d. Attach Naloxone Usage Report.

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- e. If a controlled substance and/or paraphernalia are discovered at the scene of the incident, the Deputy will collect and preserve all evidence and a crime report will be written for future follow-up with detectives.
- f. Do not arrest the victim or the reporting party per California's Good Samaritan Law, AB472.

Usage:

- I. All Sheriff's employees shall follow protocol as outlined in the most recent Department Naloxone training bulletin, Department Procedures Section 6.128, and the detailed instructions on the box containing the Naloxone Kits.
- II. All Sheriff's employees must ensure scene safety before providing / performing medical assistance. This is a priority.
- III. Anyone who administers the Naloxone Kit will maintain universal precautions against blood borne pathogens.
- IV. Sheriff's employees must first perform a basic patient assessment to determine unresponsiveness, absence of breathing and or pulse, CPR/First Aid will be performed as required. Everyone should use a breathing barrier during rescue breathing.
- V. If determined the patient is suffering a medical emergency as a result of an opiate/opioid over-dose, the required notifications (inform dispatch) will be made, updating the information about the patient who is in a potential overdose state.
- VI. Responding EMS/Paramedics will be informed about the administered Naloxone and the number of doses used.
- VII. Sheriff's employees should conduct a quick survey of the area to check for evidence of drug usage.

Check-out / check-in of Naloxone Kit(s):

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- I. When a kit is checked-out, the Deputy will utilize the 'Naloxone Kit Daily Log', to sign out the number of kits they intend to keep with them during their daily routine / assignment.
- II. The Deputy will be responsible for conducting an inspection of the kit during the check-out process.
- III. At the end of their daily routine/assignment, the Deputy will check the kit(s) back in, notating it on 'Naloxone Kit Daily Log'.

Quantity:

- I. The minimum quantity on hand at this facility will be determined by its availability through Sheriff's Medical Services.