

DATE:	SEPTEMBER 7, 2018
NUMBER:	T.11
SUBJECT:	EXERCISE AND RECREATION
RELATED SECTIONS:	TITLE 15, SEC. 1065

PURPOSE

To provide an opportunity for adequate exercise and recreation for all inmates.

POLICY

An exercise and recreation program shall be available to inmates at each facility. It shall afford the inmate an opportunity to utilize an area designed for recreation. It shall include a minimum of two (2) exercise periods, and a minimum of three (3) hours per week, per inmate.

PROCEDURE

Each facility shall develop a green sheet that will ensure minimum Title 15 standards for exercise and recreation are provided to all inmates. This policy shall identify the area to be used for exercise and recreation, the types of authorized activity, and the equipment that will be made available.

Since each facility has different security concerns and structural limitations, the facility commander shall determine what activities will be allowed and what equipment will be provided.

I. Each facility's inmate worker deputy will ensure there is an adequate supply of equipment. For some facilities an inmate recreational advisory group might be desired. Certainly, the information from inmates as to their interest should be sought.

II. LOGGING ACTIVITIES

A. Mainline inmates or group entries:

1. The start and end of recreation time must be documented in the Jail Information Management System (JIMS). The start of recreation will be documented by selecting "REC YARD STARTED" from the drop-down of the Area Activity. The "Area" and "HU" will denote the housing unit/module being offered recreation time. The "Count" field must indicate the accurate number of inmates that went to the recreation yard. The end of recreation will be documented by selecting "REC YARD ENDED" from the drop-down of the Area Activity. The "Area" and "HU" will denote the housing unit/module returning from recreation time. Housing units at Las Colinas Detention and Reentry Facility, where the recreation yard is directly attached to the dayroom, may deviate from this procedure but the deviation must be outlined in the facility green sheet. The "Count" field must indicate the accurate number of inmates returning from the yard. Deviation from this procedure section, for specific groups of inmates at reentry facilities (East Mesa Reentry Facility & Las Colinas Detention and Reentry Facility), shall be outlined via a facility green sheet.

2. If inmates elect not to utilize the recreation yard, an entry will be made in JIMS to indicate the refusal of recreation time. The refusal of recreation time will be documented by selecting "REC YARD REFUSED" from the drop-down of the Area Activity.
 3. There may be circumstances that preclude the inmates from utilizing the recreation yard during the scheduled time (e.g., inclement weather, maintenance issues, facility emergency, etc.). An entry will be made in JIMS by selecting "REC YARD UNAVAILABLE" from the drop-down of the Area Activity. The "Description" must specify the reason recreation time was not available. If necessary, the "Notes" area may be used to provide a detailed explanation. In these cases, the watch commander will be notified.
- B. Administratively segregated inmates or individual entries:
1. A JIMS entry will be made in the inmate's history using the "REC YARD STARTED" drop-down to indicate when the inmate has been given access to the recreation yard. Another JIMS entry will be made using the "REC YARD ENDED" drop-down in the inmate's history to indicate when the inmate has been returned to his/her housing unit.
 2. If an inmate(s) chooses not to utilize the recreation yard, an entry will be made in the inmate's history by using the "REC YARD REFUSED" drop-down in JIMS.
 3. If there are circumstances that preclude the inmate(s) from utilizing the recreation yard during the scheduled time (i.e. - inclement weather, maintenance issues, facility emergency, etc.), an entry will be made in the inmate's history in JIMS. Using the "REC YARD UNAVAILABLE" drop-down, the deputy will describe why the recreation yard was not available. If necessary, the "Notes" area may be used to provide a detailed explanation.
 4. The facility sergeants should utilize the JIMS Report Housing Module History Audit Report under the Housing Header to ensure the appropriate drop-downs for ADSEG Recreation Yard are being utilized and Title 15 compliance for recreation yard are being met.