

DATE:	MARCH 4, 2019
NUMBER:	S.2
SUBJECT:	INMATE WORKER IDENTIFICATION CARDS
RELATED SECTIONS:	

PURPOSE

To provide a standardized inmate worker identification system throughout the Detention Services Bureau.

POLICY

Inmate worker deputies (IWD) may select inmate workers who meet housing criteria. Inmate workers will be screened and selected for job assignments by the IWD assigned to the facility. The IWD will issue appropriate colored identification cards to eligible workers. Inmate workers are required to wear their identification card once they leave their assigned housing area. Inmates will immediately report a lost or damaged identification card to a staff member.

PROCEDURE

- I. RED Identification Card: Inmate workers may be issued a red identification card if they are sentenced and have less than 60 months remaining to serve in custody. Inmate workers may be granted a red identification card if they are unsentenced and do not fit the criteria to work as an outside worker. [REDACTED]
- II. ORANGE Identification Card: Inmate workers may be granted an orange identification card if they are sentenced and have less than 36 months to serve in custody. [REDACTED]
- III. BLUE Identification Card: Inmate workers may be issued a blue identification card if they are sentenced and have less than 24 months to serve in custody. [REDACTED]
- IV. YELLOW Identification Card: Inmate workers may be issued a yellow identification card [REDACTED]
 - A. A history of violent criminal conduct (i.e., armed robbery, assault with or without a weapon).

- B. Escapes or attempted escapes, including “walk-aways.”
- C. Sexual violence or “sex-related” offenses or prior convictions.
- D. Extensive narcotics history (i.e., usage and or sales).
- E. Serious weapon charges or a history of illegal possession of weapons.
- F. Inmate is the subject of an immigration hold.
- G. No confirmed U.S. address.

IV. WHITE Identification Card: In addition to all of the criteria listed above in Procedure III, Section B, the inmate must have 9 months or less to serve in custody. The IWD will complete periodic reviews for continued white identification card eligibility, as deemed necessary by each facility commander.

[REDACTED]

V. Notwithstanding the guidelines stated herein, the Sheriff's Department retains the discretion to grant or deny inmate worker status to any inmate that applies, and determine the appropriate security level for any inmate granted inmate worker status.