

DATE:	MARCH 11, 2016
NUMBER:	Q.57
SUBJECT:	PROPERTY ISSUED TO INMATES
RELATED SECTIONS:	L.11 , Q.61

PURPOSE

To specify what items are issued to inmates who are assigned to regular housing units after being transferred from the receiving areas.

POLICY

Each inmate assigned to a housing unit shall be issued certain items for hygiene and comfort.

PROCEDURE

I. ISSUED ITEMS

- A. Incoming inmates assigned to receiving housing units are to be issued a “bedroll” consisting of a blanket(s), mattress cover and towel.
- B. Whenever the inmate is transferred to a regular housing unit within the facility, he/she shall retain those items. The inmate shall then be issued additional items consisting of a bar of soap, toothbrush, toothpaste, comb, jail outer clothing, jail under clothing, one pair of socks and one pair of shower shoes.
- C. Upon reaching the regular housing unit, shaving implements shall be made available to the inmate through the housing deputy.

II. INMATE RESPONSIBILITY

Items issued for the hygiene and comfort of the inmate shall be issued in good repair. When inmates are transferring within the facility they shall be responsible for keeping these items with them. No facility bedding, clothing, or hygiene items shall be used for any purpose other than for what they are issued. Destruction or abuse of facility property may result in disciplinary action.

III. DEPUTY RESPONSIBILITY

Housing unit deputies are responsible for enforcement of these rules and for their explanation whenever necessary.