

DATE:	MARCH 11, 2016
NUMBER:	Q.43
SUBJECT:	COURT ORDERED HOSPITALIZATION
RELATED SECTIONS:	I.45

PURPOSE

To ensure proper proceedings are followed, for inmates hospitalized in excess of 48 hours.

POLICY

Whenever an inmate is to be hospitalized in excess of 48 hours, a Superior Court order shall be obtained pursuant to Section 4011 P.C.

PROCEDURE

The authority to temporarily house an inmate at the hospital, under guard, is Section 4011.5 P.C. Hospitalization of an inmate in excess of 48 hours requires a Superior Court Order pursuant to Section 4011 P.C.

- I. The following procedures will be utilized for inmates who are admitted to the hospital.
 - A. The watch commanders at all facilities will arrange for guards, (if necessary) through the San Diego Central Jail watch commander, except for those inmates admitted to the Tri-City Medical Center Hospital Guard Unit (HGU). The Vista Detention Facility will have operational control over inmates admitted to HGU.
 - B. The inmate's housing area in the JIMS will be CO and the housing unit will be "H1" (with 1 guard), "H2" (with 2 guards) or "HN" (without guard). Inmates admitted to the HGU will be logged in JIMS under facility 14 TCMC (Tri-City Medical Center).
 - C. The duty nurse outlining the reason for the referral to the hospital and the cause for admittance will write an "inmate report," This report will be forwarded to the day shift watch commander for processing.
 - D. If an inmate is retained longer than 48 hours at the hospital, the secretarial staff at the detention facility will prepare an Affidavit form; Court Order Form and the watch commander will obtain a judge's signature.
 - E. The original order will be filed in the custody record with copies sent to the watch commander's "Court Order Board" and to the facility Medical section.

- II. Whenever possible, the watch commander should explore release options in accordance with existing programs such as O/R, "Drop Charge", or Court O/R. If release is not possible and the inmate is hospitalized at any hospital other than the contracted hospital, arrangements for transfer to the contracted hospital must be made as soon as practical via the Sheriff's Medical Services Division.