

<b>DATE:</b>	JANUARY 14, 2020
<b>NUMBER:</b>	M.15
<b>SUBJECT:</b>	SICK CALL
<b>RELATED SECTIONS:</b>	CCR TITLE 15, SECS. 1211, 1214, PC 4011.2; Prison Rape Elimination Act of 2003 (PREA)

PURPOSE

To provide a system of adequate response to health care requests.

POLICY

Inmates shall have access to appropriate medical and mental health services on a daily basis. Sick call procedures are explained by health staff to each newly arrested inmate at the time of receiving screening.

PROCEDURE

- I. Sick Call Request (J-212) forms are available to all inmates on a daily basis in their housing units.
  - A. Sick call requests are deposited by the inmate into the secure medical mailbox provided in the housing unit. Facility health staff is responsible for collecting the sick call requests from the housing units each night after hard count.
  - B. Inmates in need of urgent medical attention shall be immediately referred to health staff.
  - C. Facility health staff shall triage the sick call requests and schedule with providers for treatment as indicated.
  - D. Completed sick call requests shall be filed in the inmate's health record.
- II. Sworn staff shall retrieve the printed copies of the sick call list for each housing unit prior to sick call.
  - A. The housing deputy shall retain one copy. The second copy shall be returned to the dispensary with the disposition (i.e., give a reason) of all inmates on the list that WILL NOT attend sick call (i.e., "in court," "refused," "visit," "out-of-facility clinic").
  - B. Inmates shall go directly to the dispensary holding area for sick call in accordance with the movement procedures outlined in Detention Services Bureau Policies and Procedures I.51. Facility green sheets shall be developed to outline escorting procedures (if required) for inmates attending sick call.
  - C. A deputy shall be present in the dispensary area to provide security when inmates are being evaluated and/or treated by facility health staff or contract providers.
  - D. Upon completion of sick call, the deputy shall escort the inmates back to their respective housing units.

E. If the inmate chooses to not appear for sick call, the inmate shall sign a Refusal to Accept Medical Treatment/Care (J-223) form, documenting their reason for refusing medical treatment.

1. In the event the inmate refuses to sign the J-223 form, the nurse, if available, and deputy shall sign the form documenting the reason for the refusal.
2. Every effort should be made to obtain a second witness to sign the form; however, if a second deputy or a nurse is not present to witness the inmate's refusal, the deputy shall write "Not Available" or "N/A" on the second witness signature line.

III. Inmates shall not be charged a fee for any service, equipment or supplies related to medical care provided while in custody.