

<b>DATE:</b>	AUGUST 21, 2018
<b>NUMBER:</b>	M.3
<b>SUBJECT:</b>	FIRST AID KITS
<b>RELATED SECTIONS:</b>	DSB <a href="#">H.7</a> , <a href="#">MSD F.2</a> , CCR Title 15, Sec. 1220, SDSD P&P 10.2, PC 13518,

PURPOSE

To establish minimum standards for the contents and inspection of first aid kits in detention facilities.

POLICY

First aid kits will be available in designated areas of each detention facility. They are intended to be used in the absence of trained medical staff. All personnel covered by Penal Code Section 13518 must maintain current First Aid training.

PROCEDURE

- I. Each facility commander shall ensure first aid kits are stored in areas that make them immediately available for staff to respond to inmates in their housing units and, when applicable, work sites. Each facility commander is responsible for ensuring the contents within the first aid kits are in accordance to the supply list attached to the outside of the kits. These supply lists are reviewed and approved annually by the chief medical officer (CMO), Medical Services Division.
- II. First aid kits will be inspected monthly in conjunction with the monthly fire inspection (DSB Policy H.7) and contents replaced annually. The inspection should minimally include verification of the proper location of the kit and restocking as necessary and after each use.
- III. First Aid Kit contents as recommended by the CMO, Medical Services Division:
  - A. 25 adhesive bandages (plastic)
  - B. 7 alcohol pads
  - C. 5 antiseptic towelettes
  - D. 2 finger tip bandages
  - E. 2 knuckle bandages
  - F. 8 non-adherent pads 2”X3”
  - G. 1 scissors
  - H. 1 tape
  - I. 1 triangular bandage
  - J. 3 pair of latex gloves
  - K. 8 sterile, wrapped 4”X4” pads
  - L. 1 Epi-pen (in select locations within the facility)