

<b>DATE:</b>	OCTOBER 12, 2018
<b>NUMBER:</b>	L.7
<b>SUBJECT:</b>	RAZORS
<b>RELATED SECTIONS:</b>	CCR TITLE 15 SEC. 1267

**PURPOSE**

To provide disposable razors to those inmates who wish to use them.

**POLICY**

All inmates will have access to a razor on a daily basis except those inmates who have a razor restriction for health and/or safety reasons.

**PROCEDURE**

- I. Prior to razor distribution, deputies shall review the Jail Information Management System (JIMS) Web report, "Active Inmates with Selected Hazards: Razor Restriction." Any inmate represented on this report will not be offered a razor. Inmate's with a red "M" next to their name indicates a Medical Instruction placed by medical/psychiatric staff. These inmates may be offered an electric razor (clipper shave) in lieu of a razor during scheduled barber days. Once the razor restriction report is reviewed, deputies shall make an entry in the JIMS area activity log using the event type, Razor Restriction Review.

A JIMS incident report (primary incident type-RZR) shall be written by deputies when documenting the placement of an inmate on the razor restriction list for security purposes. Sworn staff will articulate in the ISR the specific safety and security risk concerns. The incident report will be approved by the watch commander or their designee.

Inmates on razor restriction due to security reasons ("Razor Restriction" in their Hazards & Instructions) may request to the watch commander to be removed from the razor restriction list.

An inmate on the razor restriction list for mental health concerns ("No Razor" in their Medical Instructions) desiring to use a razor must submit an Inmate Request Form to schedule an appointment with a qualified mental health provider (QMHP). During the appointment, if the QMHP determines the inmate is not suicidal or self-injurious, the razor restriction shall be removed. If the QMHP deems the inmate to have an elevated risk for self-harm, the razor restriction will remain in place. If the inmate submits a second Inmate Request Form asking for the razor restriction to be lifted, a QMHP will conduct a 30 day review and make a determination to lift the restriction or keep it in place.

- II. Housing deputies will follow facility green sheets and distribute new razors to inmates who request them. A JIMS log entry will be made using the area activity drop-down menu to document the number of razors distributed and the number of razors collected. Housing deputies will ensure the razorblade is present before the inmate disposes of it in provided containers. When full, the entire container will be discarded per procedures outlined in facility green sheets.

- III. Each facility may implement controlled razor access to certain housing areas. Examples are psychiatric stabilization units, safety cells, medical wards, disciplinary lockdown areas, etc.
- IV. An inmate may possess only one razor at a time. An inmate found in possession of more than one razor may be disciplined, to include a loss of 4019 P.C. credits.

Additionally, an inmate may be charged with 4502 P.C. for the possession, manufacture, or attempted manufacture of a weapon which may or may not include a razorblade.

- V. If a razor is lost or not returned, a supervisor shall be notified immediately and every effort shall be made to locate the missing razor to include searches of housing units and inmate cells. If the razor is not found, an incident report shall be written and posted to alert staff.