

DATE:	AUGUST 1, 2018
NUMBER:	L.6
SUBJECT:	HAZARDOUS WASTE BUSINESS PLAN
RELATED SECTIONS:	HSC Division 20, Chapter 6.95 - DSB P&P 1.23 , L.4

PURPOSE

To establish a policy to ensure all hazardous materials are stored, used, and disposed of in a manner which is safe and in accordance with applicable state and federal laws.

POLICY

Each facility shall establish a green sheet policy that will provide guidelines for the storage, use, and disposal of hazardous materials. In addition, the green sheet shall establish documented training to show staff and inmate workers know how to store, use, and dispose of hazardous materials in a safe and appropriate manner. This policy shall be known as the Hazardous Waste Business Plan. Hazardous materials may include, but are not limited to paints, solvents, cleaning compounds, adhesives and acids.

PROCEDURE

- I. Each facility shall designate a staff member to be the hazardous material coordinator. It is the duty of this coordinator to develop and maintain training, application and records regarding the storage, use and disposal of hazardous materials.
- II. Each facility shall indicate in a green sheet how the Hazardous Waste Business Plan will be conducted.
- III. The facility commander or designee shall conduct an annual review to ensure training records and the storage, use and disposal of hazardous materials are in compliance with policy, state and federal laws.