

DATE:	DECEMBER 30, 2019
NUMBER:	I.51
SUBJECT:	INMATE MOVEMENT
RELATED SECTIONS:	I.47 , I.52 , I.57 , I.93

PURPOSE

To provide a uniform security procedure for inmate movement outside the housing units.

POLICY

When outside of their housing units, inmates must go directly to a designated destination with or without escort.

PROCEDURE

I. HOUSING UNIT DEPUTY

Upon determination of inmate movement (e.g., court appearance, clinic, visit/interview, etc.), the deputy will notify the affected inmate of the pending action. All inmates leaving/returning to the housing unit shall be appropriately logged in the Jail Information Management System (JIMS). Additionally, deputies shall confirm the inmate's identity against their wristband and conduct a pat-down search for contraband of each inmate leaving from and returning to their assigned housing area.

II. ROVER DEPUTY

A rover deputy may be dispatched to escort the inmate to their destination or holding area as expeditiously as possible (if escort is required). The rover will verify identifying information against the inmate's wristband. When ready to return, a rover may be requested to escort the inmate back to the housing unit.

III. COURT PRECEDENCE

A. Court requests take precedence over all other movement requests.

B. Order to Show Cause (OSC) Hearings

1. Inmates scheduled to appear for an OSC Hearing who have a signed Parolee-Attorney Decision Form waiving their appearance at the hearing do not need to attend the hearing.
2. If an inmate is scheduled for an OSC Hearing and refuses to attend, the watch commander will notify the deputy district attorney at 619-531-3564. The District Attorney's Office may opt to cancel or waive the inmate's appearance at the hearing.

3. Cell extractions will not normally be required due to an inmate's refusal to attend an OSC Hearing.

IV. INMATE MOVEMENT

A. Mainline Inmates

1. All inmates being moved will keep their hands in their pockets or waistbands and walk in single file.
2. During inmate movement, no communication is allowed between inmates.
3. [REDACTED]

B. Administrative Segregation Inmates / Greenbanders

1. Inmates classified as "Administrative Segregation" or "Greenbanders" will be chained at the waist and the legs prior to leaving their assigned housing unit. A hobble chain may be used to limit mobility. This is a waist chain that is connected from the waist chain down to the leg chains. It may be applied in the front or back. The escorting deputies should take into consideration if the inmate will be sitting down. The best practice for the seated position would be a hobble chain applied to the front.
2. [REDACTED]
3. [REDACTED]
4. Facilities shall develop guidelines within facility green sheets outlining procedures for the movement of Administrative Segregation inmates and Greenbanders within the housing unit.

C. Deviation from this procedure section, for specific groups of inmates (e.g., inmate workers, inmates attending programs, etc.), reentry facilities (e.g., East Mesa Reentry Facility and the Las Colinas Detention and Reentry Facility) and for specific circumstances (e.g., movement on secured elevators) shall be described in a facility green sheet.

D. Pregnant Inmates/Inmates Recovering From Pregnancy

Pregnant inmates and inmates recovering from pregnancy shall be restrained during movement only where permitted by Detention Services Bureau Policies and Procedures (DSB P&P) I.57.

V. COOPERATION AND COORDINATION

To ensure a smooth and efficient operation, it will be necessary to coordinate all inmate movement with detention staff who will be directly involved (i.e. control deputy, housing deputy(s), rovers, detention information assistants, court deputy, etc.). Professional staff and sworn staff must cooperate in order to avoid confusion resulting from a breakdown in communication.