

DATE:	OCTOBER 1, 2008
NUMBER:	B
SUBJECT:	TABLE OF CONTENTS

FISCAL MANAGEMENT

- B.1 Audit of Detention Facilities
- B.3 Cash Controls and Operations
- B.5 Inmates Money Orders and Checks
- B.7 Bail or Fine Receipt Changes
- B.9 Inmate Welfare Trust Fund Guidelines
- B.11 Inmate Purchase from Sheriff's Commissary Stores
- B.13 Sheriff's Commissary Internal Controls and Procedures
- B.15 Budget Preparation and Control
- B.19 Fiscal System Accounting for Revenue and Expenditures
- B.21 Employee Expense Reimbursement
- B.23 Financial Reporting to Detention Services Bureau Commanders
- B.27 Requisition and Purchase of Supplies and Equipment
- B.29 Personnel Position Control, Records and Payroll
- B.31 Insurance Coverage
- B.33 Space and Equipment Requirements
- B.35 Personnel Performance Review and Needs Assignment
- B.37 Records Retention and Destruction
- B.39 Shared Account Watch Commanders Logs