

DATE:	MAY 8, 2013
NUMBER:	A.15
SUBJECT:	PUBLIC INFORMATION PLAN
RELATED SECTIONS:	TITLE 15 CCR SECTION 1045

PURPOSE

To establish a plan for dissemination of useful information to the public, inmates, other governmental agencies and news media.

POLICY

Information about the detentions system, procedures and programs will be made available on the Sheriff's public website and at each detention facility. The information will meet or exceed the requirements of Title 15, section 1045.

PROCEDURE

- I. The Detention Support Division will maintain information for the Public Information Plan on the Sheriff's website. The plan will minimally include the procedural information listed in Title 15, section 1045, as well as the full text of Title 15.
- II. The Public Information Plan will be made available on the Sheriff's public website (<http://www.sdsheriff.net/jailinfo.html>) under the heading Jail Information and in printed form at each facility.
- III. The Public Information Plan on the public website shall be reviewed annually by the Detention Support Division.
- IV. Each detention facility will develop a green sheet to identify the location and position to maintain facility copies.